Business Preparedness Checklist

☐ My business has identified 2 escape/exit routes.
☐ My business has identified a potential hiding location.
☐ All of my employees are able to accurately describe our location within Findlay Market if speaking to emergency services.
☐ All of my employees have been trained to follow Run, Hide, Fight.
☐ A system for my business has been developed to account for all personnel when it is safe to do so.
☐ I have a first aid kit and/or bleeding control kit at my business.

Run, Hide, Fight

Run
• Run out of your location and far away until in a safe location.
• Leave personal belongings behind.
• Visualize possible escape routes, including physically accessible routes for individuals & disabilities.
• Take others with you, but do not stay behind because others will not go.
• Call 911 when safe to do so.
• Let someone know you are safe.

Hide
• If running is not an option, hide in as safe a place as possible.
• Hide in a location where the walls might be thicker and have fewer windows.
• Lock the door if possible.
• Barricade the doors/entry with heavy furniture.
• Turn off lights if possible.
• Remain silent.
• Hide along the wall closest to the exit but out of the view from hallway/main area (allowing for an ambush of the shooter and for possible escape if the shooter enters the area).
• Remain in place until given an all clear by identifiable law enforcement.

Fight
• If neither running nor hiding is a safe option, as a last resort, when confronted by the shooter, individuals in immediate danger may consider trying to disrupt or incapacitate the shooter by using aggressive force.
• Items in the environment, such as fire extinguishers, scissors, books and chairs, can aid in these actions.
• Commit to your actions and act as aggressively as possible against the shooter.

Tips
• All employees should silence and turn off vibration mode on their cell phones.
• You can silently communicate with police by texting 911 or using social media to tag your location.